



Graphic Design Summer Student – Remote Position

St. Francis Herb Farm – located in Barry's Bay, Ontario is seeking to hire a Graphic Design Summer Student This is a remote position. As one of Canada's leading herbal supplement brands with over 30 years of uncompromising quality and service to our valued customers, our mission is to empower people on their wellness journey through education and plant medicine.

Our Graphic Design Student will work under general supervision and create the 2023/2024 product catalogue along with other marketing collateral as required. You will use your knowledge of design concepts, media, pre-press, and software tools to work on this project.

Responsibilities/Duties:

- Create and produce JPEGs, PDFs, thumbnail images, and other design elements as required.
- Create electronic page layouts using Adobe Creative Suite (InDesign, Photoshop, and Illustrator).
- Participate in meetings on a project-by-project basis.
- Help design electronic and printed materials for displays, publications, marketing materials, web sites, and other channels as required.
- Very good communicator and self-disciplined to meet.

Requirements:

- College or University Student in Graphics Design Program.
- Proficient in the use of Adobe Illustrator, Acrobat, Photoshop, and Microsoft Office.
- Well versed in the latest graphic design methods, practices, techniques, and associated principles.
- Knowledge of page layout and photographic requirements.
- Knowledge of printing/publishing procedures and standards.

Ideal competencies:

- Self-motivated - ability to work in a collaborative team environment and independently.
- Be skilled at using Microsoft Word, Microsoft Excel, and Microsoft Teams.
- Effective written and verbal communication skills.
- Excellent organizational, time management and prioritizing skills lending to your ability to effectively meet deadlines.
- Ability to read, understand and follow instructions and apply the information provided.
- Demonstrated ethics and integrity in line with St. Francis Herb Farm's Mission, Vision, and Values.
- Strong attention to detail.
- Reliable home internet connection.

Qualified candidates are invited to email their resume in confidence by March 24, 2023 to attention: jobs@stfrancisherbfarm.com. We thank all applicants for their interest in exploring employment opportunities with St Francis Herb Farm however only those selected for an interview will be contacted. Applicants may be subject to a background check and must meet the security criteria designated for the position.